KMEA ENGINEERING COLLEGE

EDATHALA PO , ERNAKULAM

Subject : Minutes of the meeting held on 19/06/2025 **Regarding**

Date : 19/06/2025 Venue : Board Room

Time : 1:30 PM

Agenda:

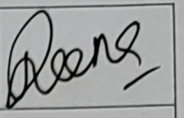
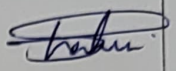
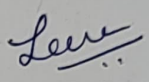
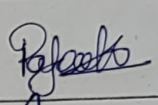
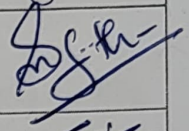
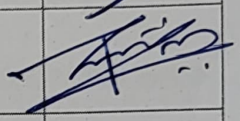
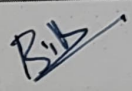
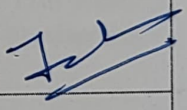
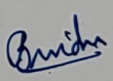
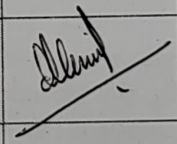
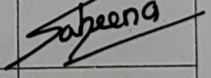
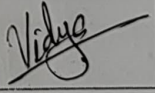
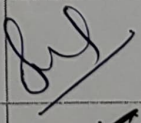
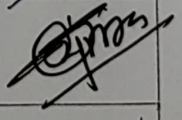
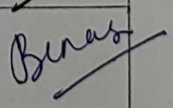
Silent Prayer

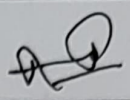
1. Confirmation of the minutes of the previous meeting held on 26/11/2024.
2. Review the action taken on the previous meeting held on 26/11/2024.
3. Academic Standards and Policies
4. Research and Innovation
5. Faculty Affairs
6. Student Affairs
7. Accreditation and Compliance

The Academic Council was held under the Chairmanship of Dr. Amar Nishad T.M, Director of KMEA Engineering College. The following members were present.

Members present:

SI.No	Name	Designation	Signature
1	Dr. Amar Nishad. T. M	Director/ Principal	
2	Dr. Rekha Lakshmanan	Vice Principal	
3	Dr.Bijesh Paul	IQAC coordinator	
4	Dr.Smitha K.M.	Dean Academics	
5	Dr. Sajith Abdul Rahiman	Dean Research	
6	Dr. Biji Chinnamma	HOD, CE	

7	Dr. Reena Sebastian	HOD, EE	
8	Dr.Shahin M Abdulla	HOD, EC	
9	Dr.Leera Raju	HOD ME	
10	Dr Rafeek T	HOD, CS	
11	Dr.Sangeetha C.P.	HOD,RA	
12	Mr.Rijul M	HoD ,SF	
13	Mr.Bita T.R.	HoD,BSH	
14	Ms. Bushara A.R.	Senior Faculty, EC	
15	Ms. Fareeeda A Kareem	Senior Faculty, EE	
16	Ms. Bindu Sebastian	Senior Faculty, CE	
17	Mr.Mohammed Ismail H	IQAC co coordinator	
18	Ms.Sabeena Salam	Senior Faculty, EE	
19	Ms.Vidya Hari	Senior Faculty,CS	
20	Mr.Premkrishnan	Senior Faculty, ME	
21	Mrs.Sajna	IQAC co coordinator	
22	Dr.Benazir K.K.	Senior Faculty,MCA	

23	Mrs.Abeera V.P	Senior Faculty,AI	

Minutes:

Dr. Amar Nishad T.M, Chairman, extended a warm welcome to the members of the Academic Council. After this, the agenda was taken up for discussion. The Academic council has considered it item-wise and deliberated as highlighted below.

Item No. AC 20.1 Conformation of the minutes of the previous meeting

The Chairman presented the minutes of the previous meeting held on 26/11/2024 and the action taken thereon.

Item No. AC 20.2 Review the action taken on the minutes of the previous meeting

The Chairman presented the actions taken on the suggestions made during the 17th Meeting of the Academic Council. The Council resolved to ratify the actions taken as presented and accepted .

Item No. AC 20.3 Academic Standards and Policies

Departments presented new strategies to enhance academic results, including innovative pedagogical approaches tailored to the needs of students.The subject allotments for all departments were verified and approved to ensure optimal faculty deployment and academic planning.The Council reviewed and analyzed the proposed schedule of technical activities from various departments, aimed at enhancing students' technical competencies and industry readiness.The syllabus of Third semester of new 2024 scheme proposed by KTU is discussed by the members of academic council. It is decided to apply for autonomous status through UGC portal during 2025 as the college had received 2F status during May 2025.

The Academic Council approved the proposal.

Item No. AC 20.4 Research and Innovation

KRCC initiated faculty project development for encouraging publications.It is reminded to ensure the use of Nimbus platform and Turnitin for research work and project activities.KRCC planned to organize Faculty Development programs and research workshops for enhancing the research culture among faculty members.

The Academic Council approved the proposal.

Item No. AC 20.5 Faculty Affairs

The faculty requirement report was prepared based on the subject allotment submitted by the departments to IQAC
The teaching faculty requirements for the academic year 2024-25 odd semester.,
EE-0 ,EC-0 ,CE-1,CS-5,RA-3,ME-3,SF-0
The non teaching faculty requirements for the academic year 2024-25 odd semester.,
EE-0 ,EC-0 ,CE-0,CS-0,AIDS-0,RA-0,ME-0,SF-0
The academic council approved the new faculty positions.

The Academic Council approved the proposal.

Item No. AC 20.6 Student Affairs

The Academic Council discussed various choices related to extracurricular activities, academic advising, and student support programs. The event schedule for the upcoming semester was presented by Dr. Reena Sebastian, Dean of Staff and Student Affairs.

The Academic Council approved the proposal.

Item No. AC 20.7 Accreditation and Compliance

Taking into account all relevant input from accrediting bodies, Dr. Bijesh Paul, IQAC Coordinator, assessed the current status and proposed the next course of action to ensure the continued maintenance of accreditation standards. The Council also reviewed future plans and strategies related to NAAC, NBA, and NIRF accreditation and ranking efforts.

The Academic Council approved the proposal.

The Chairman noted the requirement and assured the members for compliance in future.

The meeting ended at 2.30 PM with a vote of thanks.

Signature
Convenor

Signature
Chairman

Subject : Action taken for the meeting held on 19/06/2025 - Regarding

1. Monitoring of all classes by HoDs and mentors is strictly followed for ensuring the measures for improving academics by arranging revision classes considering the bandlist of bright ,average and weak students in all departments.
2. The initiative of faculty development project resulted in 30 publications during the academic year 2024-25.There is an increase in student project publications also.
3. KRCC organized Faculty Development programs and research workshops for enhancing the research culture among faculty members.KIC conducted 39 activities for promoting entrepreneurship and innovation during the academic year 2024-25.
4. The faculty recruitment process was completed as per the requirement of each department.
5. The NAAC team completed criteriawise meetings daily for updating the criteria files.
6. The NBA team is continuing compliance report work and new SAR format work by updating P files and I files.

Signature
Convenor

Signature
Chairman